

## FORMAT FOR PRESBYTERY ACTION

### When a Church of this Presbytery Calls a Minister

RECOMMEND that Presbytery:

APPROVE the call of the \_\_\_\_\_ Church to the Rev. (or Candidate) \_\_\_\_\_ of the Presbytery of \_\_\_\_\_.

Candidate to be ordained by the Presbytery of \_\_\_\_\_ on \_\_\_\_\_ (date) and transferred to this Presbytery; **OR** Candidate is to be received as a candidate from the Presbytery of \_\_\_\_\_ and ordained by this Presbytery on \_\_\_\_\_ (date).

Congregational meeting held on \_\_\_\_\_ (date), moderated by the Rev. \_\_\_\_\_, and the congregation acted to extend the call to the Rev. \_\_\_\_\_ to become pastor/associate, effective \_\_\_\_\_ (date), at the following terms:

### **See New Calls Worksheet**

REPORT FOR INFORMATION that:

Provisions of AA/EEO have been fulfilled: \_\_\_\_ Yes \_\_\_\_ No

COM examined candidate in accordance with Book of Order G-11.0402: \_\_\_\_ Yes \_\_\_\_ No

Elder \_\_\_\_\_, representing the session and \_\_\_\_\_, representing the congregation to speak.

ENROLL the Rev. \_\_\_\_\_ upon receipt of the necessary papers from the Presbytery of \_\_\_\_\_ **OR** upon ordination and installation.

NAME the Rev. \_\_\_\_\_ moderator of the session of \_\_\_\_\_ Church upon enrollment as a member of this Presbytery.

Express appreciation to the Rev. \_\_\_\_\_ for serving as moderator during the time of vacancy, AND express appreciation to the COM representative who worked with the Pastor Nominating Committee.

APPOINT ADMINISTRATIVE COMMISSION to install the Rev. \_\_\_\_\_ or ordain and install (Candidate) \_\_\_\_\_ as \_\_\_\_\_ of \_\_\_\_\_ Church on \_\_\_\_\_ (date), at \_\_\_\_\_ (time), at \_\_\_\_\_ (place).

- 1. Rev. \_\_\_\_\_
- 2. Rev. \_\_\_\_\_
- 3. Rev. \_\_\_\_\_

- 4. Elder \_\_\_\_\_ of \_\_\_\_\_ Church
- 5. Elder \_\_\_\_\_ of \_\_\_\_\_ Church
- 6. Elder \_\_\_\_\_ of \_\_\_\_\_ Church

- 7. Rev. \_\_\_\_\_ **OR**
- Elder \_\_\_\_\_ of \_\_\_\_\_ Church

(No more than one Elder from any one church.)

Other participants: \_\_\_\_\_ of \_\_\_\_\_ Presbytery  
 \_\_\_\_\_ of \_\_\_\_\_ Presbytery  
 as corresponding members.

COM Action Date \_\_\_\_\_

Presbytery Action Date \_\_\_\_\_