

Report from the Personnel Committee

The Personnel Committee has conducted a major overhaul of the Personnel Manual of the Presbytery. About 75% of the manual is new material. These changes have been made in consultation with a law firm to ensure the correct verbiage and items that must be included.

These changes fall within three categories:

1. Compliance with New York State mandates pursuant to Paid Family Leave and Sexual Harassment Prevention
2. Omitting references to positions we no longer have as well as changing language to reflect our current staffing model
3. Clarifying the compensation and benefits for staff; particularly if that staff member is also a Minister currently installed to a ministry position

The full text of the new manual is available for your review on the Presbytery website. Please be aware that as we begin living into this new manual, there will likely be tweaks made in 2020. We will inform the presbytery of any additional changes.

Action Item: The Personnel Committee recommends the approval of the revised Personnel Manual.

The Personnel Committee is continuing its work in filling the staff positions. Next on our list is the Communications Manager, followed by the Administrator. We do not have a clear timeline for these hires to share with you right now, but are moving forward to implement the Staffing Model with discernment.

Respectfully submitted-

Rev. A Reilly on behalf of the Personnel Committee

John Barclay, Kate Kotfila, Kevin Dwyer, Chris Garrison, Bill Henderson (staff)